

## JUDGMENT CRITERIA FOR WATER QUALITY DATA SUBMISSIONS

YES	NO	JUDGMENT CRITERIA
		<b>1. Contact information was provided.</b>
		<b>2. Sampling and Analysis Plan (SAP) was provided.</b>
		<b>A. Description of project with defined goals/objectives.</b> <ul style="list-style-type: none"> <li>- why water quality data are being collected</li> <li>- what question(s) is to be answered</li> <li>- what are the expected products and/or outcomes of project</li> <li>- map with station locations</li> <li>- station descriptions and rationales for sampling there</li> <li>- description of sampling design (when? where? what? how many?)</li> </ul>
		<b>B. Data collection methods are the same as, or comparable to, those included in the most current SWQB Standard Operating Procedures (SOPs).</b>
		<b>C. Sample handling procedures and holding times are the same as, or comparable to, the requirements in Appendix A of SWQB Quality Assurance Project Plan (QAPP).</b>
		<b>D. Analytical methods meet requirements of Appendix B in SWQB QAPP.</b>
		<b>E. QC procedures are the same as, or comparable to, those listed in Appendix E of SWQB QAPP.</b>
		<b>F. Data verification and validation procedures are the same as, or comparable to, those described in SWQB's Data Verification and Validation SOP.</b>
		<b>G. QA procedures meet requirements in SWQB QAPP.</b> <ul style="list-style-type: none"> <li>- instrument/equipment calibration, testing, maintenance</li> </ul>
		<b>H. There is reasonable evidence/assurance procedures were followed.</b> <ul style="list-style-type: none"> <li>- sample handling and custody procedures</li> <li>- required training/certifications</li> <li>- project documentation                             <ul style="list-style-type: none"> <li>* data collection (field) activities</li> <li>* analytical (laboratory) activities</li> </ul> </li> </ul>
		<b>3. Station descriptions (lat/long, etc.) were provided</b>
		<b>4. Data packages were submitted in Excel or compatible format with all required data fields (refer to <i>Data Submittal Template</i>)</b>

**Data package submission requirements are in bold.** If these minimum requirements are met, the submitted data will be incorporated in the data set used to make attainment decisions. If these minimum requirements are not met, the submitted data will not be used for use attainment decisions but may still be useful for prioritizing future SWQB monitoring efforts.

For SAP questions, contact Jodey Kougioulis, SWQB's QA Officer, at [jodey.kougioulis@state.nm.us](mailto:jodey.kougioulis@state.nm.us) or 505-827-2820.

For data submission and assessment questions, contact Lynette Guevara, SWQB's Assessment Coordinator, at [lynette.guevara@state.nm.us](mailto:lynette.guevara@state.nm.us) or 505-827-2904.